

Executive Director 101 - Fall

Date:

November 14, 2019 9:00 am to 4:00 pm

Type:

[Workshops](#)

Topic:

[Leadership](#)

Audience:

[Executive Directors](#)

Set yourself up for success as a new executive director.

Executive Director 101 equips first-time executive directors with practical skills and knowledge to succeed in their role.

In this one-day workshop, you learn key concepts and develop a 12-month plan for success. Learn the essential components to the executive director role to make the learning curve more manageable.

Program Details

Date & Time: November 14, 2019 | 9:00 am - 4:00 pm

Location: 1183 Melville Street, Downtown Vancouver

Cost: Member - \$210, Non-Member - \$249

Is Executive Director 101 Right for You?

Audience: New Executive Directors (or Chief Executive Officers, Artistic Directors and Managing Directors etc.)

You are an ideal candidate if you:

- Are within the first 12 months of your first executive director role
- Are starting an executive director role in the next few months

For more experienced executive directors seeking ED-specific training, we highly recommend applying to our next cohort of Executive Lab.

Benefits

Come away with tangible tools, ideas, and practices to apply in your first executive director role.

- Create a 12-month plan to support success in your role and organization
- Delve into the key competencies of an executive director, and learn how to align them with your personal leadership strengths
- Expand your network and connect with fellow executive directors new to their role
- Learn from a seasoned Executive Director that can draw on their professional experience

Learning Objectives

- Gain broad knowledge of the technical requirements and competencies of the not-for-profit executive director role
- Learn best practices in leadership and human resources, mission impact, governance, and operations
- Create strategic goals to support your success as a first-time executive director

Overview of the Day

Role of the Executive Director

Understand the eight competencies of your executive director role:

- Governance
- Financial Management
- Human Resources
- Fundraising
- Program and Service Management
- Community and Public Relations
- Administration
- Leadership

Self and Organizational Assessment

Assess personal and organizational competencies across each of the eight performance domains. Participants will review their personal strengths,

their position description, and the life-cycle stage of their organization – and discover both strengths and opportunities for their 12-month plan.

Managing Challenges

Participants will share common challenges (eg. managing team or board conflict) and discuss strategies for conflict resolution.

Your 12-month plan

Participants will develop 12-month plans for their personal and organizational development, with support from the facilitator and feedback from peers.

Facilitator

T.B.D.

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